

## MINUTES

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Thursday, January 3, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:18 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Lee SPILMAN, Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Asst. Chief Edmundo VENEGAS, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Michael SNEATH, Jesus SOTELO, Johnny DIXON, Raymond DEANDA, Rick REEG with Aldine Fire & Rescue, Brad DILL with BD Realty Advisors, and Adam TABAK district counsel with Coveler and Peeler.

#### 4. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

#### **Open Item # 7**

7. TO MODIFY AND AMEND THE DISTRICT'S 2019 BUDGET:

No action, item tabled.

8. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE CONSTRUCTION OF STATION 11:

Chief Venegas updated the board in regards to Station 11, the district is still waiting on FEMA and the County.

Adam TABAK stated that the contract with Gama Constructions is 99% done.

9. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE CONSTRUCTION OF STATION 21:

No action, item tabled.

10. TO APPROVE THE PURCHASE OR REPLACEMENT OF APPARATUS, EQUIPMENT, SUPPLIES AND VEHICLES AS REQUESTED BY THE DEPARTMENT:

1. Vendor: Motorola  
Item: 5 new radios/ batteries  
Amount: \$26,935.00
2. Vendor: Heat Safety Equipment  
Item: SCBA mask testing  
Amount: \$10,475.79
3. Vendor: Webbs  
Item: Job Shirts  
Amount: \$4,378.43
4. Vendor: Lone Star Equipment  
Item: PPE Firefighter gear- 14 coats, 14 pants, 25 Viking hood, 25 gloves, 14 boots, 14 helmets.  
Amount: \$50,298.48

5. Vendor: Polimaster  
Item: Q-31 radiation monitors  
Amount: \$10,800

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the requested items listed above not to exceed the amount of \$103,000.

11. TO APPROVE EXPENDITURES FOR THE REPAIR OF APPARATUS, EQUIPMENT, SUPPLIES AND VEHICLES:

No action, item tabled.

12. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, COURSE MATERIALS, EQUIPMENT AND RELATED EXPENDITURES INCURRED FOR THE BENEFIT OF THE DISTRICT.

No action, item tabled.

**Open item # 5**

5. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION OF THE REAL ESTATE FOR THE CONSTRUCTION OF THE FOURTH FIRE STATION:

Brad DILL presented the board with an updated due diligence check list for Station 41 land (attached). Additionally, DILL stated that there are no issues presented in the environmental studies.

13. TO REVIEW AND APPROVE THE ACCESS AGREEMENT AND SUBSCRIPTION AGREEMENT FOR ACCESS AND USE OF RESPONDER 360:

Motion by Commissioner GARCIA and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve access agreement and subscription agreement for access to use responders 360.

14. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

Item tabled.

**Closed session begins at 11:37am.**

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS:

16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

**Open session resumed at 11:55 am.**

**Commissioner LOYD re-opened item # 5**

5. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION OF THE REAL ESTATE FOR THE CONSTRUCTION OF THE FOURTH FIRE STATION:

Motion by Commissioner GARCIA and seconded by Commissioner ROBINSON and with a vote of 5 to 0 to engage an engineer to obtain a letter from the mud for an amount up to \$5,000.

**Commissioner LOYD re-opened item # 14**

14. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and with a vote of 5 to 0 to move forward with chief's PARKER recommendation as discussed in closed session.

**Commissioner LOYD re-opened item # 10**

10. TO APPROVE THE PURCHASE OR REPLACEMENT OF APPARATUS, EQUIPMENT, SUPPLIES AND VEHICLES AS REQUESTED BY THE DEPARTMENT:

Chief PARKER mentioned to the board that Q-31 will be arriving Monday. In addition, E-One would like to display Q-31 at this year's Safe- D Conference.

Motion by Commissioner SPILMAN and seconded by Commissioner ROBINSON and with a vote of 5 to 0 to approve the display of the Quint 31 by E-One at the Safe- D Conference.

17. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 1:06 pm.